



## MUNICIPAL SERVICES COMMITTEE

January 26, 2009

### MINUTES

#### I. **CALL TO ORDER 4:00 PM, CONFERENCE ROOM NO. 3**

Chairman Gene Cerino called the meeting to order at 4:00 p.m. in Conference Room 3, located on the second floor of Auburn City Hall, 25 W. Main Street, Auburn, Washington. Members present: Chairman Gene Cerino, Vice Chair Bill Pelozza, Member Virginia Haugen. Staff present: Mayor Peter B. Lewis, Chief of Police Jim Kelly, Financial Planning Manager Karen Jester, Emergency Preparedness Manager Sarah Miller, M&O Manager Randy Bailey, Police Secretary Kathy Emmert. Others present: Wayne Osborne, citizen.

#### II. **AGENDA MODIFICATIONS**

- A. Under Section V, Item A. becomes B. and the new A. is Emergency Preparedness.

#### III. **CONSENT ITEMS**

##### A. **Approval of Minutes**

##### 1. **Minutes of the January 12, 2009 Municipal Services Committee Meeting**

Vice Chair Pelozza moved to accept the minutes of the January 12, 2009 meeting, seconded by Member Haugen. Chair Cerino concurred.

MOTION CARRIED: 3-0

#### IV. **ORDINANCES AND RESOLUTIONS**

##### A. **Ordinances**

There were no Ordinances for consideration.

##### B. **Resolutions**

There were no Resolutions for consideration.

#### V. **INFORMATION / DISCUSSION ITEMS**

##### A. **Emergency Preparedness (Kelly/S. Miller)**

Emergency Preparedness Manager Miller and Chief Kelly outlined for the Committee the way the city responds to potential emergent situations. Questions from committee members were addressed.

**B. Matrix**

The matrix is amended as follows:

Item 7P – Review date is April 27, 2009

Item 10P - Review date is April 27, 2009

Item 20P – Review date is April 27, 2009 and the status language is amended to Quarterly Report.

Item 4G is deleted as the jail is now project and Item 25P is added and labeled as SCORE (regional jail). The status will be On-going with updates provided on a monthly basis by Chief Kelly.

**VI. ADJOURNMENT**

The meeting was adjourned at 5:20 p.m.

Approved this \_\_\_\_\_ day of February, 2009.

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Gene Cerino, Chair

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Kathy Emmert, Police Secretary